



MATTHEWS HUMAN SERVICE COUNCIL BY-LAWS

Revision May 2025

ARTICLE I - NAME

This organization shall be called "The Matthews Human Services Council."

ARTICLE II - PURPOSE

The mission of the Matthews Human Services Council is to enhance the quality of life for the people living in the Greater Matthews area by collaborating and being the driving force with local agencies, organizations, and institutions to help resolve community needs.

ARTICLE III - OFFICERS

(l) The elected officers shall consist of a President, and Secretary who will serve a 4-year term and Vice President, and Treasurer who will serve a 3-year term. (Unless MHSC members vote to keep the current board).

The Board, as needed, shall establish committees.

- (2) The Officers shall be elected at the annual meeting in May. They will assume all responsibilities beginning June 1st.
- (3) The Executive Committee shall be composed of the four (4) elected officers.
- (4) Each member/organization shall have one vote.

ARTICLE IV - MEETINGS

- (1) There shall be monthly meetings, one being an annual meeting in May.
- (2) The meetings shall be held on the 4th Tuesday of each month.
- 3) The Constitution and By-Laws shall be reviewed at the annual meeting in May. Amendments to the Constitution and By-Laws may be recommended with a thirty (30) day written notice distributed to all council members.
- (4) Meetings of the Executive Committee shall be held at the request of the President.
- (5) Any Board or Committee decisions need the approval of the majority of members present at the monthly meeting.

ARTICLE V - AMENDMENTS

The Constitution and By-Laws may be amended at any regular meeting by a vote of two-thirds of the members present. (Per Article IV No.3: "Amendments to the Constitution and By-Laws may be, recommended with a thirty (30) day written notice to all council members.")

ARTICLE VI - MEMBERSHIP

To join the Council, an organization must:

- (1) Be a non-profit organization (with or without 501 (c) 3 designation).

- (2) Serve Greater Matthews-area residents; including Matthews, Mint Hill, Indian Trail, Stallings, and Greater Charlotte area.
- (3) Pay annual dues of \$25.00.
- (4) Member will be an officer or designated member of the organization or an Individual.

To join the Council, an individual must:

- (1) Be dedicated to local non-profits, organizations, and institutions to help resolve the needs of the Matthews Community.
- (2) Be recommended by a current MHSC member.
- (3) Pay annual dues \$25.

ARTICLE VII - MEMBERSHIP DUES

- (1) The regular dues paid by each agency, organization or institution shall be twenty-five dollars (\$25. 00) per year and payable at the September meeting. Any member joining during the June I to May 31 year shall pay a twenty-five dollar (\$25.00) membership fee due and payable in full at the time of application.
- (2) All dues must be paid by the September 30 meeting to retain active membership.

ARTICLE VIII - ANNUAL AWARDS PROGRAM

'The Board shall establish the Nancy Glenn Community Servant Award. This award presented each year to an outstanding individual (or couple) who has given of his or her time and talents in making Matthews a better community through community service. The award is given in memory of Nancy Glenn who passed away in December 2006.

(1) Nominees will be evaluated using the following criteria:

- An outstanding individual (or couple) who has given of his or her time and talents in making Matthews a better community.
- Individuals must have demonstrated outstanding community service in the Matthews community.
- Individuals must be selected for accomplishments above, beyond, and outside their own field of endeavor.
- Individuals selected must demonstrate excellence, creativity, and be of sound moral character.

Eligibility: Resident of Matthews or surrounding areas.

(2) Award will be presented to the recipient at the Matthew's town council meeting.

Date/time of presentation will be at the discretion of the MHSC Board and Matthews Mayor/Town Council.